

JEFFERSON PUBLIC LIBRARY BOARD MEETING MINUTES  
March 8, 2023

CALL TO ORDER: 6:07 P.M.

PRESENT: Adams, Condon, Griffith, Pizano, Stelse, Library Director Anderson

ABSENT: Brown-Kurtz, Skretta, City Council Liaison Laurie Teeter

EXCUSED: Brown-Kurtz, Skretta

GUESTS: None

APPROVE AGENDA: (Adams, Pizano, unanimous)

APPROVE/CORRECT MINUTES: Minutes from February 8, 2023 were approved (Stelse, Condon, unanimous with Adams, Brown-Kurtz, Skretta abstaining)

COMMENTS FROM PUBLIC/CORRESPONDENCE: Several cards were received from patrons celebrating Library Lovers Month

FINANCE AND STATISTIC REPORTS: Good month with numbers picking up by 500+ items. 50 new cards were issued. For revenue-we received the majority of our county tax funds and are still waiting on a couple. For expenses-everything is pretty standard except service/maintenance, which is due to the elevator maintenance. Also, we finally received the 2022 DVD shelf project

AUDIT BILLS: Condon made a motion to approve the February 2023 bills as follows:

Expenses:	\$10,735.51
Salaries:	\$29,637.91
Fringes:	\$9,727.45
Total:	\$50,100.87

(Condon, Pizano, Adams, unanimous by roll call vote)

COMMITTEE REPORTS: None

FOUNDATION BUSINESS: None available

DIRECTOR'S REPORT: Squirrel scavenger hunt during the month of March. Seed sharing will begin on March 20<sup>th</sup>. The Friends group will host a PI Day Pie sale on March 14<sup>th</sup>. The Library Legislative Day on February 7<sup>th</sup> went well and met with Steve Nass. Bridges has gale courses and just added Udemy. All through February staff educated on this and in March will promote it. This month staff will educate on Flipster. The city is recognizing employees with a GOAT award. The month of February, Tom K was nominated and won.

BUSINESS AND DISCUSSION:

- a. 2022 Annual Report (informational)
- b. Strategic Plan Update (informational): A plan was created with responses from staff overview with an overview and examples given

NEW BUSINESS:

- a. Program Policy (discussion): See handout. 1<sup>st</sup> view of policy. Read over it and we'll discuss at the next meeting.
- b. LED Light Project (informational):  
Titan company contacted Library to quote on replacements. This is a capitol project for 2024 for the city.
- c. Picture Book Browsing Bin Shelving (informational): Bridges is offering a chance to win a grant for \$5,000. An application will be submitted with this project in mind. More discussion to follow.

NEXT MEETING DATE: April 12, 2023

ADJOURNMENT: 7:46 P.M. (Stelse, Condon, unanimous)

