

Wi-Fi Hotspot Agreement Form

The Jefferson Public Library has established a Wi-Fi hotspot policy to ensure fair use of access to high-speed internet by all library patrons in the community. Upon the discretion of the Library Director, any abuse of the **Wi-Fi Hotspot Policy** may result in revocation of Wi-Fi hotspot use. Exceptions to any items below may or may not be granted at the discretion of the Library Director.

Requirements

- Borrower must be 18 years of age with a Bridges library card in their name and in good standing. The use of another individual’s library card to borrow hotspots will not be permitted.
- Holds for hotspots will be made on a first-come, first served basis.
- Hotspots will be held until the date designated on the notice.
- The item must be picked up at and returned to Jefferson Public Library.
- Hotspots can be checked out for one week and may not be renewed.
- When the hotspot reaches one (1) day past due it will be deactivated, rendering the device unusable. Overdue fines are \$1 per day. No grace period is applied.
- Three (3) late returns for any hotspot checkout will result in that borrower losing hotspot borrowing privileges for six (6) months. After two (2) revocations, the borrower’s ability to checkout a hotspot will be suspended indefinitely.
- All components listed on the case of the hotspot must be present to consider returned. The hotspot will remain on borrower’s account until all components are returned.
- Any attempts to alter, destroy, damage, deface, or interfere with the item or its functions will result in full replacement charges.

Replacement Fees

If a hotspot is not returned after fourteen (14) days from the original due date, the hotspot will be considered lost. Once the item is considered lost, the library card holder will be billed for the device and components as follows:

Hotspot	\$100.00
Instruction Booklet	\$1.00
Charging Cable/Adapter	\$10.00
Container	\$10.00
Service Charge*	\$240.00

*Account will be pro-rated once item is returned. Pro-rated amount will be calculated at \$20.00 per month and billed on the first of each month.

Notification Timeline for Lost Hotspot

	Days Overdue	Action
1 st Notification	Fourteen (14)	Billing statement mailed to borrower's address.
2 nd Notification	Twenty-eight (28)	Billing statement mailed to borrower's address.
3 rd Notification	Thirty-five (35)	Account sent to Police Department for collection.

For and in consideration of hotspot use, any person or group using same hereby agrees to expressly assume the risks of borrowing from Jefferson Public Library with the full understanding of such potential risks and expressly waive, release, and discharge Jefferson Public Library, the City of Jefferson, WI, Jefferson County, Waukesha County, and Bridges Library System, and each of their respective officers, agents and employees (the "Releasees") from any and all claims, costs, expenses or liabilities (including those involving death, disability, personal injury or property damage), arising out of or relating to, or any events incidental to borrowing a hotspot, including users other than the undersigned, whether caused, in whole or in part, by the sole or concurrent negligence (whether active or passive) or wrongdoing, strict liability or fault of the Releasees or other ("Claims").

The **Wi-Fi Hotspot Agreement Form** has been read, is hereby acknowledged, and will be complied with in full.

Printed Name

Signature

Date