

**Jefferson Library Board**  
**Wednesday, October 9, 2019**  
**6:00 p.m.**

**Library Meeting Room**  
**321 S. Main Street**  
**Jefferson, WI 53549**  
**920-674-7733**

Type of meeting:      Regular Monthly Meeting      Library Meeting Room

**Agenda**

1. Roll Call:
2. Approve Agenda:
3. Comments from the Public/Correspondence:
4. Approve/Correct Minutes of August 2019
5. Committee Reports:
  - Personnel/Staffing
  - Budget/Finance
  - Policy/Procedures
  - Building & Grounds
6. Foundation Business: Monthly report SCLS
7. Audit Bills: STELSE
8. Statistics, Review of Expenditures and Revenue
9. Director's Report:
10. Business and Discussion
  - a. Update on 2020 Budget/Capital (informational)
  - b. County Tax Exemption (informational)
11. New Business:
  - a. Library Holidays and Closings Calendar, 2020 (action)
12. Next Meeting Date: November 13, 2019
13. Adjourn Meeting:

**Additional Information**

If you require special accommodation to fully participate, please notify the Library Director by phone or in writing 48 hours prior to the meeting time. This agenda is available in large type upon request.