

JEFFERSON PUBLIC LIBRARY BOARD MEETING MINUTES

August 8, 2018

PRESENT: Adams, Brown-Kurtz, Griffith, Schrader, Skretta, Zinn, Library Director Lehner

ABSENT: Peg Beyer (city council liaison), Stelse

EXCUSED: None

GUESTS: None

COMMENTS FROM PUBLIC/CORRESPONDENCE: Please RSVP to the Trustee Dinner.

Minutes from July 11, 2018 were approved (Skretta, Schrader, unanimous)

COMMITTEE REPORTS: None

PERSONNEL/STAFFING: None

BUDGET/FINANCE: None

POLICY/PROCEDURES: None

BUILDING & GROUNDS: None

FOUNDATION BUSINESS: The Foundation is meeting 8/9/18. We have not received an updated statement since 9/17.

AUDIT BILLS:

Adams reviewed the bills from July, 2018 and asked for approval.

Salary: \$26,171.98

Fringes: 8,442.63

Expenses: 5,097.63

Total: \$39,712.24

(Adams, Skretta, unanimous by roll call vote)

STATISTICS: Review of Expenditures and Revenue: See handout. We're maintaining. E-book checkouts are at 693.

DIRECTOR'S REPORT: Director completed the PLSR survey. Model W honors the fact that 80% of current libraries are pleased with the current model. The drawback to Model W is that funding is not discussed. Everyone wins with Model W, but state funding needs to keep up. Model Y is likely to have unintended consequences.

Someone from the SCLS (South Central Library System) Foundation will attend our October meeting to provide information on their system.

BUSINESS AND DISCUSSION:

1. WiFi Hotspot circulation (action)
2. October Festival Update (informational) The library theme will be HarryPotter, Chamber of Secrets. Harry Potter's World, an exhibit provided by the National Library of Medicine will be on display all of October. The display will belong to the library.

NEW BUSINESS:

1. 2019 Operating Budget- Draft (informational) Refer to handouts. 2021 and 2023 reflect changes. Not able to put in health insurance numbers yet. The City is looking at changing to a different health insurance provider. Need to go with a 3% increase in wages. Operating expenses are at a 2% increase, which is approximately \$3500.
2. 2019 Capital (informational) Refer to Capital Plan 2019-2023 handout.
3. Theissen's Grant Submission- Friends of the Library completed this grant. Library board moved to accept the grant. (Adams, Schrader, unanimous)

NEXT MEETING DATE: September 12, 2018 at 6:00 p.m.

ADJOURNMENT: 7:12 p.m. (Adams, Zinn, unanimous)